MINUTES
Publications Committee Meeting
Ramada Plaza Hotel, Basel, Switzerland
17. February 2007

1. The publications committee meeting was opened by the chair, Robert Redhammer, at 15:10.

2. The attendance was circulated. The attendees were:

* *Publications Committee*: C. Eisenmenger-Sittner, U. Valbusa, N. Radic, Hongjun Gao, R. Reid, J. T. Grant, P. Strubin, M. G. Barthes, J. Avila

* *Observers*: B. Pivac, M. Szymonski, Masatoshi Ono, F. Mazzolini, J. Setina, M. C. Asensio, M. Jenko, D. Verniere, Zhen-Chao Dong, Ahmad Yar, J. G. Hou, D.E. Sykes, R. DeGryse, L. Köver, J. A. Bhatti, J. W. Rogers, Jr., J. J. Pireaux, J. A. Sanchez, Ki-Soo Sohn, F. Richter, M. Anderle

3. *Agenda*: There were no suggestions to change the agenda

4. *Minutes of the previous meeting*: The minutes of the previous meeting were accepted as a true account.

5. *Matters arising*: there were no matters arising from the minutes

6. *Current IUVSTA Website*: The chairman Robert Redhammer gave a brief overview of the status of the current website. No comments or questions on the old website arose from this presentation. The chairman suggested to switch to the new website as soon as possible, but no later than 2 Months from now, i.e. by May, 2007.

7. *New IUVSTA Website*: The chairman reported that the software tool for website maintenance was ready and that the largest part of the data were transferred to the new website. Only data concerning the presentation of the union to the public should be updated by the responsible persons.

   The new website was presented online by the chairman and he thanked the French Vacuum Society who did the core of the work. The following questions and comments arose from this presentation:

   (i) John Grant asked whether the software maintenance tool had different logins and passwords for different persons. M. G. Barthes answered that this was not the case for the present tool, but will be included in the updated version of the tool. The maintenance tool will be available on the IUVSTA server for persons who are entitled to modify the public part of the website.

   (ii) Mario Anderle asked whether the website had slots for committee matters. Ron Reid mentioned that committee issues would be covered, as until now, by the minutes posted in the members part of the website.

   (iii) Ron Reid suggested to include a tool into the site which makes it possible to log which changes were made and who made this changes. This tool is to identify either actions that lead to severe damages of the site or to investigate possible hacking attacks.

   It was once again stressed that the change to the new website should happen as soon as possible, even if some pages are still incomplete or blank. It was agreed that the change will happen as soon as technical issues (new version of the maintenance tool) are resolved.

8. *IUVSTA news bulletin*: The chairman reported that all electronic issues of the Bulletin can be found on the website, starting from number 141. No electronic issues were lost. Not all issues were converted to pdf-format until now due to formatting

problems. The chairman urged the division chairs to send material concerning matters in their division to the persons responsible for the contents of the bulletin.

9. *Finances*: The chairman presented an invoice of the French Vacuum Society (SFV) of EUR 1399.22 for IUVSTA website maintenance for 2006. The invoice was approved by the Publications Committee. Secretary General Ron Reid remarked that an estimate of the budget needed in the next triennium by the SFV for the ongoing work on the website should be provided. The committee chairman Robert Redhammer said that he would supply these data.

10. *Any other Business*: The secretary general Ron Reid remarked that a new version of the IUVSTA Brochure is available for download from the website. M. G. Barthes remarked that it should be checked whether this new version of the Brochure is also included into the new website.

11. *Next Committee Meting*: The next meeting will be held in Uppsala, Sweden in connection with ECM 102

12. The meeting was adjourned at 15:40

Christoph Eisenmenger-Sittner,
February 2007