

MINUTES

Publications Committee Meeting
Gumpoldskirchen, Austria
30 September 2005

1. The second Publications Committee meeting of the triennium was opened by the Secretary, Robert Redhammer, at 16:00. He informed the Committee that the Chair, Alain Roche, is ill and was unable to attend and sends his apologies. Also, the meeting was being held on the 30 September as the Secretary had to attend a funeral in Slovakia on 1 October, the originally scheduled date for the meeting. The attendees were welcomed to the meeting, and everyone introduced himself or herself.
2. The attendance list was circulated. The attendees were:
**Publications Committee:*
R. Redhammer, R. Reid, U. Valbusa, M.G. Barthes, J.T. Grant, S. Bohatka, P. Strubin
**Observers:*
L. Köve'r, M. Jenko, A. Moshfegh, U. Karlsson, D. Sykes, M. Asensio, F. Mazzolini, A. Webb, J.W. Rogers, Jr., W. Schwarz.
3. The minutes of the previous meeting on 18 February 2005 in Lanzarote, Spain were accepted. The Secretary thanked John Grant for taking the minutes, as he was unable to attend.
4. *IUVSTA website.* The IUVSTA website will be updated more frequently, and some of the changes to php format have been made. Two meetings were held at SFV in Paris to discuss the website. The former dealt with the current website and it was made as up to date as possible. Ron Reid, the webmaster and the technical consultant went through practically every webpage making sure the webpages were current. The latter meeting was held to discuss the redeveloped site using php format. M.G. Barthes, M. Asensio, A. Roche were also in attendance. The structure is now done and is ready for testing. The content has not been added yet. The SFV is waiting approval before doing that.
Some matters were raised regarding the website. L. Kover pointed out that it was hard to find workshop information. R. Redhammer said the new design should enable easier access. R. Reid pointed out that a lot of the current content could be easily transferred by cutting and pasting material. J. Grant asked if the structure is what R. Reid had proposed to the SFV. He replied that it was. R. Reid pointed out that the webmaster has been very helpful.
Divisions were reminded to appoint web correspondents.
5. *News Bulletin.* The News Bulletin has been finished but not put on the web yet. It is important to make copies of the web bulletins for the archives.
6. *IUVSTA Flyer.* The IUVSTA Flyer will need to be updated for this Triennium to reflect changes in the names of two Divisions and the contact information for the Secretary General. The flyer will be put on the web and copies could be made from a downloaded pdf file as needed. R. Reid pointed out that only standard fonts should be used for easier editing.
7. *Finances.* No invoice has been received.

8. *Other Business.* There was no other business. R. Redhammer thanked R. Reid and M.G. Barthes for their work with the web, and J. Grant for taking the minutes.
9. *Next Meeting.* The next meeting will be held in San Diego, California in conjunction with ECM-99.
10. The meeting was adjourned.