

MINUTES

Publications Committee Meeting
Town and Country Hotel, San Diego, California, USA
30 April 2006

1. The Publications Committee meeting was opened by the Chair, Robert Redhammer, at 8.35. He said a few words in memory of his predecessor as Committee Chair, Alain Roche, who had sadly passed away since the last meeting of the committee.
2. The attendance list was circulated. The attendees were:
**Publications Committee:*
R. Redhammer, R. Reid, U. Valbusa, M.G. Barthes, J.T. Grant,
**Observers:*
L. Köver, M. Jenko, D. Sykes, M. Asensio, K H Chung, Y H Shin, J Setina, H Gao, Z C Dong, P Nascente, M Ono, W Sproul, R de Gryse, C E Sittner .
3. *Minutes of the Previous Meeting:* The minutes of the previous meeting held on 30 September 2005 in Gumpoldskirchen, Austria were accepted as a true account.
4. *Matters Arising:* There were no matters arising from the minutes.
5. *IUVSTA website.* The Chairman thanked Ron Reid for his work on improving the current web site and keeping it up to date. Ron Reid commented that the current site was mostly up to date but there were still some inconsistencies in it, however, not much more effort would be put into it as the new web site was the priority. He asked everyone to check the old web site and to let him know of any errors they find. Ugo Valbusa suggested removing the News Bulletin as it was not up to date, he commented that information he had sent had not been put on the site and so had sent no more.
6. *New IUVSTA Web Site.* The Chairman asked MG Barthes to give a report on the progress with the new web site. MG reviewed the history of the new site saying that, three years ago, a decision was taken to produce a new web site as the present one was difficult to keep up to date. A sub-committee was formed in 2005 to redesign the site but, because of Alain Roche's illness, this was left to the web designer and the result was not what the sub-committee wanted. A new design was circulated early in 2006 and this new design was presented for discussion. Ugo Valbusa commented that the revised design looked good and appeared to be easy to use; he asked when it would be available for use. The committee agreed to proceed with the new design and to fill the site with the missing information so that it could be put into use as soon as possible. Ron Reid agreed that the site needed to be put into use as soon as possible but there was still much work to be done and he could not foresee the site being in use before the start of the next academic year. Ugo Valbusa requested that the old site be kept up to date until the new site was available.
7. *IUVSTA News Bulletin.* The Chairman apologised for not being up to date with the News Bulletin, he discussed a new format for the bulletin and showed a copy of No 157 which was now out of date. Ugo Valbusa asked when editions 158 and 159 would be available and Robert Redhammer presented a draft of edition 159 which would be available shortly.

8. *Other Publications.* At the previous meeting of the committee the IUVSTA brochure had been discussed and it had been agreed then that there was no need for a printed version of the brochure but that a downloadable copy of the revised brochure should be available on the web.
9. *Finances.* It was reported that an invoice had been received in respect of the web site management and maintenance. The treasurer confirmed that an invoice for 1303 euro had been received and the committee approved this expenditure.
10. *Other Business.* Ron Reid had one minor point and that was that the new web site made use of a new IUVSTA logo and that this logo was available for download from the meantime area of the web site. Robert Redhammer made an appeal to the members of the committee for someone to volunteer to serve as secretary to the committee until the end of the triennium. Subsequent to the meeting Christoph Eisenmenger Sittner agreed to take over the role of committee secretary.
11. *Next Meeting.* The next meeting will be held in Seoul, Korea in conjunction with ECM100.
12. The meeting was adjourned at 9.20.

David Sykes

May 2006